

**Town Council
Worksession Meeting
Monday, December 5, 2016
Municipal Building – 7:30 pm**

Meeting Minutes

Call to order– 7:33 pm

Roll Call – Mayor Goodall; Council President Mann; CW Smith-Barnes; CM Kennedy II (arrived at 7:39 pm); CW Muhammad were present. CM Barnes & CM McLaurin (absent).

Moment of Silence –

Pledge of Allegiance to the Flag of the United States of America

Approval of Agenda – Motion by CW Mann; seconded CW Smith-Barnes by to adopt the agenda; all were in favor; motion passed.

Approval of Meeting Minutes – (November 21st, 2016) – read into the record by Mayor Goodall; motion by CW Smith-Barnes; seconded by CW Mann; all were in favor.

Public Period – None

Presentation – Mr. Frank DiSalvo, Town Auditor; the FY2016 Audit Report has been sent to the State; there was questions from the Mayor or Town Council.

Report of Officers and Committees –

- **Treasurer’s Report** – Status report of the Town’s finances for the month of November 2016 were distributed to the Town Council.
- **Public Works Director Report** – Status report of the Town appearance for the month of November 2016 were distributed to the Town Council brief discussion was given by Mr. Vaughn.
- **Police Chief Report** – Status report of the Police Department for the month of November 2016 was given by Sgt. Murray and distributed to the Mayor and Town Council.
- **Code Enforcement Report** – No Status report of the Code Enforcement Officer for the month of November 2016.
- **Ombudsman Report** – Status report of the Ombudsman for the month of November 2016 was distributed to the Mayor and Town Council.
- **Town Administrator Report** – Status report for the month of November 2016 was distributed to the Town Council and read into the record by the Town Administrator. Mr. Haeefe distributed an overview on the bids for the copier for the approval of the Town Council at the next meeting 12/21/2016.
- **Town Clerk Report** – Status report for the month of November 2016 was given to the Town Council and read into the record by the Town Clerk.

Council Report –

- **Ward I** – CWSB discussed having heart defibrillators for the seniors at the Town Hall.
- **Ward II** – CW Mann discussed the upcoming Toy Drive in collaboration with St. Mark's AME; the Town can receive free training from FEMA if we have at least 25 participants; she discussed reaching out to the faith base community to feed the homeless in our area Thanksgiving 2017.
- **Ward III** – CW Muhammad asked for more clarification about the Black & White Senior Gala.
- **Mayor's Report** – 606 Modoc Lane project in progress along with waiting on certain permits from PG County; Rolph Drive project extension until April 2017; there will be a meeting Thursday, Dec. 8 with Manuel Luis Construction Co to discuss the roundabout at Seneca & Woodland Drive (milling & overlay).

Legislation – None

New Business – Mayor presented the Town Council with the Let's Move! Cities, Towns and Counties Award from NLC

Adjournment – 9:17 pm

Bonita Anderson
Submitted by Town Clerk